



Workers' Compensation/Auto No-Fault Provider Claim Submission

Overview

Welcome to Northwood's Workers' Compensation/Auto No-Fault Provider Claim Submission. This page was designed to give providers the ability to digitally submit paper claims and supporting documentation to Northwood. Northwood will only accept the following files through this page: CMS 1500 forms, invoices for transportation, home health, home modifications, etc. along with any supporting documentation. This help file will walk you through the process of submitting claims and supporting documentation. In the event that you need assistance, please email Northwood's IT Help Desk at support@northwoodinc.com.

You will see the below screenshot when opening Northwood's website (<https://claimdrop.northwoodinc.com>):

The screenshot shows the Northwood logo at the top left. Below it is the title "Workers' Compensation/Auto No Fault Provider Claim Submission" with a "Help Documentation" link. A paragraph explains the service and submission rules. Below this is a form with an "Email Address" input field and a "Submission Claim Type" dropdown menu set to "Workers' Compensation". A large dashed box contains the text "Drag & drop Files here" and lists supported file types (txt, png, bmp, gif, tif, tiff, jpeg, jpg, pdf) with a 5MB per file limit. An "Open the file browser" button is below the list. To the right of the drop zone is a "File List" section showing "No files uploaded." A "Submit" button is located at the bottom right of the form area.



Workers' Compensation/Auto No-Fault Provider Claim Submission

Submission Form

An email address must be provided along with selecting the claim type (workers' compensation or auto no-fault). The claim type by default is Workers' Compensation and can be changed to Auto No-Fault in the drop-down (please see screenshot below). The email address will be used to keep track of submissions as well as provide Northwood with a contact in case there are questions.



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[Help Documentation](#)

This page is provided by Northwood to enable workers' compensation and auto no fault digital paper claims to be securely submitted. Please use this page instead of emailing digital paper claims to Northwood. These submissions will be processed by Northwood as if they were submitted on paper and need to follow all paper claim submission rules. Submissions are limited to 5 files and a size of 5MB per file. IP address are logged for security purposes.

Acceptable digital paper claims include CMS 1500 forms; invoices for transportation, home health, home modifications, etc.; and supporting documentation. **EDI files and Health Plan claims are not accepted via this page. Please review the [Northwood Providers web page](#).**

Email Address:

Submission Claim Type:
Workers' Compensation
Workers' Compensation
Auto No Fault

Drag & drop Files here

Supported file types: txt, png, bmp, gif, tif, tiff, jpeg, jpg, pdf
File Size Limit of 5MB Per File

[Open the file browser](#)

File List

FM_TESTING-2.pdf - Status: Waiting ✖

FM_TESTING.pdf - Status: Waiting ✖

[Submit](#)

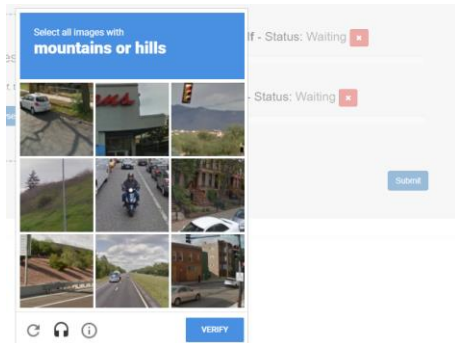
Documents can be added by drag-and-drop or by clicking the "Open the file Browser" button. There is a limit of 5 files per submission and a single file cannot exceed 25MB. The acceptable file types are indicated on the page and they include: TXT, PNG, BMP, GIF, TIF, TIFF, JPEG, JPG, and PDF. Files will be submitted in the order they are selected with the first file being listed on the bottom.



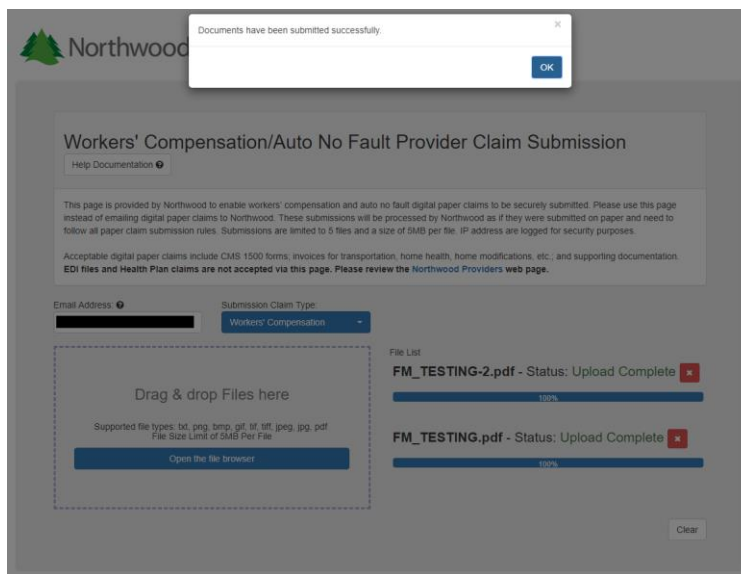
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reCAPTCHA

When clicking the submit button, there may be a reCAPTCHA pop-up to verify that the you are not a “bot” (please see screenshot below). This pop-up may not be displayed if the submission is valid.



Once submission is successful the document status will be set to “Upload Completed” and a pop-up will indicate success (please see screenshot below).



After clicking “OK” on the successful pop-up, you can clear the successful files by clicking the “Remove” button on each or the “Clear” button on the bottom right (see previous screenshot). Once cleared, the “Submit” button will be shown and you can submit additional documents. Previously uploaded files will be cleared from the list if any new files are added.



Northwood

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Confirmation

On successful submission to Northwood, Northwood will scan each file to verify that it is safe. Once scans are complete, you will receive an email indicating that the documentation has been received. This email will indicate the email, claim type, and files that were submitted. If a file was found to not be safe, it will be listed as rejected in the email (please see screenshot below).

[SEND SECURE] Claim Submission

 This message was sent with High importance.

Hello,

This is a confirmation regarding the claim information that was submitted from: [REDACTED]

The following file(s) were accepted:

FM_TESTING-2.PDF

The following file(s) were rejected:

FM_TESTING.PDF

Thank you,

The Northwood WC/PIP Team